



## DOCUSIGN INTEGRATION

Integrate Quick Base applications with DocuSign

## OVERVIEW

Integrate Quick Base applications with DocuSign utilizing MCFTech's DocuSign Integration, for legally-binding document signing, either in-person or remotely.

A document is generated on-the-fly and sent to DocuSign with pre-filled information.

The process can either be executed in-person for signature on a tablet/mobile device or via email, so the signee can sign from anywhere in the world.

The process can incorporate multiple signers, including the ability to sign documents in a particular order.

Email notifications can be customized and sent at different stages of the process with copies of the document attached as a PDF.

The PDF is stored in Quick Base as well as status updates along the way, so they are centrally viewable by the entire team.

Signees can answer questions and complete requested information within DocuSign. The information is then sent back to Quick Base and tied to their record.

The Process can also be executed from a web portal/website that is connected to Quick Base.

Updates in Quick Base are real-time.

Permissions and workflow can be enforced in Quick Base so that the correct document is executed at the right time by the right person.



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## ROBUST CAPABILITIES

- Integrates with Quick Base records automatically
- Legally binding—E- SIGN Act compliant
- Reduces HR, Sales, and other departmental paperwork due to automation
- Eliminates postage: completely electronic and secure
- Saves paper, time, and money
- Includes integrated dashboard reminders
- Receive signed contracts and other documents back faster than traditional methods
- View status of documents at a glance

